

Independent Study Contract

Requires the approval of the Department Chair – Instructor- Academic Dean

<u>Indicate your Class Level</u>	
MFA or MA or Post Bacc	___
Senior	___
Junior	___

Student Name (please print)

Date

Instructor name (please print)

Credits

Independent Study is for the purpose of studies which are not incorporated into the curricula of regular classes. Students are encouraged to enroll in regularly scheduled courses whenever possible. Many studio courses may be repeated for additional credit. Independent Study may not be used to add additional credit to an existing course. The student is restricted to no more than one Independent Study per semester. One credit of Independent Study requires 3 hours of work per week for 15 weeks, or 45 hours of work. (3 credits = 9 hours per week, or 135 hours of work) Faculty contact is defined as 3 hours per 1 credit per semester (3 credits = 9 hours contact), with meeting times arranged.

Studio work: Independent Study is available only to full-time **junior or senior class level** students unless otherwise approved by Department Head & Academic Dean. An Independent Study may be for no more than 3 studio credits.

Liberal Arts: Independent Study in Liberal Arts is available for no more than 3 credits per semester.

Graduate Studies: Independent Study can be up to 3 credits in studio practice and material research, critical, literary or art historical research.

Return form to Registration before the end of Add/Drop

<p><i>describe the work to be completed (please print):</i></p>
<p><i>describe the criteria for evaluation (please print):</i></p>
<p><i>describe the arrangement for critique meetings (please print):</i></p>

Instructor signature

Dept. Head /or Chair signature - and what curriculum requirement does this fulfill?

Academic Dean signature

Student signature required

Office Use	
Received: _____	Entered in Database <input type="checkbox"/>
Date	Initial